



October 14, 2025

CPIC Secondment Request – Treaty Three Police Service

Dear Valued Policing Partners,

I am writing on behalf of the Treaty Three Police Service to formally request assistance in identifying a qualified CPIC (Canadian Police Information Centre) Clerk to assist T3PS on a temporary basis, for a period of up to one year.

Due to recent staffing transitions within our CPIC unit, we are currently in urgent need of a skilled and experienced CPIC Clerk to help maintain continuity in our operations while we actively recruit and train a new permanent staff member. We are specifically seeking someone who can not only manage the technical and administrative responsibilities of CPIC data entry and maintenance but also assist in mentoring and providing insight to new staff during their onboarding process.

To support this temporary placement, Treaty Three Police Service will provide housing accommodations at one of our locations in Northwestern Ontario. This region offers a unique opportunity to live and work in a diverse and culturally rich area, surrounded by natural beauty and vibrant communities.

We believe this is a great opportunity for an experienced CPIC Clerk looking to take on a meaningful short-term role, contribute to the development of a growing team, and experience the unique culture and environment of Treaty Three Territory.

If your service has a qualified individual who may be interested in this opportunity, we would greatly appreciate the opportunity to discuss further details. Please feel free to contact me directly at cheryl.gervais@t3ps.ca.

Thank you in advance for your time and consideration.

Sincerely,

Cheryl Gervais
Chief of Police Treaty Three Police Service

CHIEF OF POLICE

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